



WMS PTCO General Meeting
Tuesday Jan 18, 2022
WMS (in person and via Teams)
Draft - pending approval on 3/28/22

I. Call to order / 9:38am

- a. Board members in attendance in person: (3) Christina (Co-President), Jill Smith (Communications) and Lynn Price (Treasurer-Elect) along with 2 others: Tanya Rinebarger and Kathleen Howell
- b. Via Teams (2): Tim Thein (Co-President) and Erika Cheley (Secretary).
- c. WMS personnel in attendance: Monica Garcia and Brenna Graves
- d. Notes below were taken by Erika Cheley

II. Monica Garcia update

- a. Last week, WMS had 245 kids out. Still have around 200 students out this week. Booster shot now counts as fully vaccinated. The students that are counted are the ones the nurses office has officially done a report on and within the 48 hour contagious period.
- b. To go remote, it will be due to inability to fill staff positions. 3 teachers out this week (we provided coverage in-house) and one is out on maternity leave. WMS is doing well with staffing during COVID. We have a solid substitute pool that we can pull from. We can usually cover in-house when subs don't pick it up. District is checking in with the schools at 7am and 7pm. Two people from the district came out to help us last week. Remember that this is impacting both certified and classified personnel, so staffing issues affects more than just teachers.
- c. 96 people from the District pushed out to help the schools last week.
- d. Daytime field trips are canceled. 45 drivers are out in addition to the 40+ vacancies.
- e. Evening events still happening, athletics still on.
- f. Still working on master schedule for next year – one change being that there will be 2 lunch periods. Lunchtime can be overwhelming with that many students so they believe 2 lunches will help with that. Haven't determined when electives will be yet for next year. The staffing will come in the next 2 weeks. We don't have

enrollment numbers quite yet. The current student to teacher ratio of 18.75:1 full time certified teacher (the average) will stay the same.

- g. Personnel: we are fully staffed in the office.
 - i. As stated in the newsletter, we lost our 7th grade Dean and Grade Level Administrator, Erica Wilkins. Because of her timing of the resignation, we cannot hire her replacement in time. Moving forward, Tim Wimsatt will move from the 6th and 8th grade Dean to the role of 7th Grade Level Administrator and 7th Grade Dean. We will also have Eric Lownsberry as our 6th and 8th grade Dean, beginning Tue, Jan 18th. He formerly served as a Dean at Fox Ridge Middle School in CCSD and will be coming out of retirement to support WMS in this position through the end of the year. He will be at WMS Mon-Thur.
 - ii. Ashley Love (who finished her student teaching Columbine HS) is now hired to replace science teacher Mr. Carlson, who left on Jan 5 to care for his mother. Ms. Love started last Thursday and will be partnered with two WMS mentor teachers from within the science department.
 - iii. Still need to hire a 2nd ILC teacher. We have posted this position 4 x now but haven't found someone yet. Currently, we are solving this by having 5 teachers do 1 period overload. Each teacher will push into the classroom each day, which provides consistency for the students and it is better than someone without that content expertise or a substitute who isn't familiar. These teachers are certified in Math, SS, LA, PE, and SpEd.
 - iv. If you know of anyone, we need ILC and SED PARA's (we're down 3).
 - v. Principal Garcia doesn't know of any retirees yet for next year so more to come on that. We may have to make cuts due to declining enrollment, but nothing is set yet. March 1st is the deadline for retirees.
 - vi. All coaches are all hired (wrestling, volleyball) and ready to go.
- h. Both Feb 3rd and March 1st conferences will be held virtually from 4-8pm. Thursday, March 3rd (non-contact day) will offer both virtual (8am-12pm) and in person from 12:30-4pm.
- i. West Welcome Night for 5th to 6th grade parents will be held on Wed, Jan 26th both virtually and in person from 6-7:30pm. We will utilize 3 spaces in the building for the parents (gym, cafeteria and the Design Hub) to provide adequate spacing. Will ask for an RSVP. Email was sent out on 1/18/22. Counselors are going out to the various elementary schools to meet with the upcoming students. Counselors will also push into the 6th and 7th grade classrooms to preparation for next year.
- j. If we go remote, it will be on a school-by-school basis. In some cases (more likely at the elementary level) it might be for a classroom. If we do close down the building, athletics will stop and it will be likely only for 10-14 days.

III. **Brenna Graves (RN BSN) / WMS school nurse.**

- a. [See slides here.](#)
- b. Brenna – 1st year in the district. Sheila Rosales is our health liaison / worked in the district in the past and 21st year as a health liaison. Our nurse has turned over numerous times in the past so Sheila has been consistent over the years.
- c. Clinic has a desk and 4 chairs, which have been full every day/all day.
- d. Covid Protocols:

- i. New protocols that started after break. See slide. We are being extra cautious if they have something they don't normally experience (i.e. asthma concern, we won't send them home). Home in 5 days or return with a negative covid test. We have no requirement of test type due to high demand of PCR's.
 - ii. If student doesn't impact the building, we don't count it. But we are tracking / watching for trends (which sports do they do, which bus, etc...)
 - iii. Regularly working with Tri-county, CDPHE, to help give quarantine guidance for each family.
 - iv. We realize that lunch/recess is an enigma b/c students are taking masks down, but the nurses are trying to encourage students that even when they're outside to keep their mask on. This is harder to enforce but encourage parents to have this conversation with their student.
 - v. We don't have an idea of % vaccinated in our district. In general, through conversations, we do have higher rates of vaccination.
 - vi. The staff is now coming in to see the nurses as well, which is a new development since covid.
- e. Other things that go on in the clinic: assessing, triaging students, diabetes management, daily meds, phone calls with parents, etc... see slides.
 - f. Diabetes management is a big part of Brenna and Sheila's job. Meal planning, insulin administration, field trips, sports, managing the highs and lows.
 - g. Daily meds and standing orders. We have a great program that we can take meds during the day (students don't have to administer meds themselves or parents don't have to come to the school to administer meds).
 - h. Help manage individualized health care plans like asthmas, anaphylaxis, cardiac conditions, concussions, etc...
 - i. Screenings and immunizations – vision/hearing, preventative care, Sheila has been really helpful with immunizations (report to CDPHE for non-covid vaccines).
 - j. Sheila and Brenna have a strong desire to support the whole child....some of the students at WMS identify their trusted adult in the building as either Sheila or Brenna. Important for mental health concerns.
 - k. Q: discuss the PTCO funds for Sheila's position. What do other schools do that don't have a Sheila? District health liaisons are budgeted for a certain amount of time and in WMS's case, our PTCO covers the other portion of her paycheck. Once per month Brenna leaves for a meeting with the district and in this instance, Sheila can take over for the clinic. Some schools don't have this and if we didn't have Sheila, the clinic would be shut down. If PTCO doesn't pay for it, each school would have to either pull from classroom staffing to support the position, or look for other means. For WMS, PTCO has provided this. Some schools dip into classroom staffing or offer less than a full-time nurse tech. 10am-2pm. If there is an issue, the nurse would have to call the parent to come pick the student up. If there was an injury, call 911. Delegation factor: Brenna can delegate office staff if needed. Principal Garcia is usually delegated but she doesn't have daily practice with some of the issues, so it isn't always ideal. No one is funded full-time by the district. Cherry Creek HS has 2 nurses & 2 health liaisons b/c such a large population. Would the district step in for full funding? Brenna has a file of Sheilas certification. Until this year, health liaisons were paid the lowest amount in the building that they could, so the district is trying to increase that pay. Sheila just got a raise (1st time in 21 years). Our current health leaders are pushing but the overall pot hasn't grown so admins have to manage who to take it from. The district does 3 years market analysis with neighboring districts, cafeteria, grounds, maintenance of building, nurse, paras, transportation, etc...which is also a negotiated aspect with union groups.
 - l. Q: has WMS had to close clinic? Not this year. There have been situations in other schools. Brenna would have to drive over to CHVE and help but she hasn't

had to do it one day this year. Sheila is at the school until 430pm every day (to be here through sports.) In years past, we have had to close the clinic. Last year Sheila had to go support other schools and the nurse got called out (an on-call nurse at the district was available) but thankfully we are staying healthy this year!

- m. Q: is the flow chart available on the WMS site? Not currently posted because it changes so often, [so check the CCSD pages](#).

IV. **PTCO: Christina:**

- a) Approve 2 sets of general meeting minutes. Will be posted on West PTCO website. Will be there. Motion to approve Tanya approved and Jill seconded. Both Nov 16 and Sept 21. No one declined.
- b) Lynn: not doing spring fundraising campaign. Currently have \$117K and expenses at \$49k. We are budgeted through the year for \$132k.
- c) Our key goal is to find a PTCO president, but all volunteer positions are open.

At our next general meeting on April 26, we will have Principal Silva come speak with us.

Adjourn at 10:48.